Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148



Wednesday, January 20, 2016 Regular Meeting 7:00 pm

RIPLEY UNION LEWIS HUNTINGTON LOCAL SCHOOL DISTRICT BOARD MEETING 1317 S. Second St. Ripley, Ohio

1. Welcome/Opening

Subject

A. Roll Call

Meeting

Jan 20, 2016 - Regular Meeting

Category

1. Welcome/Opening

Access

Public

Туре

Procedural

Yea - Mr. Cluxton Absent - Mrs. Huff Yea - Mr. Sims Yea - Mr. White Yea - Mr. Wilson

Also in attendance were Superintendent- Dr. Linda Naylor, Treasurer – Jeff Rowley, HS Principal – Susie Skinner, and a few guest.

Subject

B. Pledge of Allegiance

Meeting

Jan 20, 2016 - Regular Meeting

Category

1. Welcome/Opening

Access

Public

Type

Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2. Superintendent's Report

Subject

A. Monthly Update

Meeting

Jan 20, 2016 - Regular Meeting

Category

2. Superintendent's Report

Access

Public

Type

Information, Report

Written report was provided and is on file for review.

Minutes of

REGULAR

Meeting

YTON LEGAL BLANK, INC., FORM NO. 10148 20 16 January 20 Held **Executive File Attachments** Superintendent January 2016.docx (15 KB) B. Recognition of Board Members' Service Subject Jan 20, 2016 - Regular Meeting Meeting 2. Superintendent's Report Category Public Access Presentation In recognition of January being OSBA School Board Recognition month Dr. Naylor presented Board Members with a certificate to recognize and thank them for their service to the Ripley Union Lewis Huntington School District. 3. Public Comments/Visitors A. Public Comments Subject Jan 20, 2016 - Regular Meeting Meeting 3. Public Comments/Visitors Category Public Acdess Information Type In order to address the board, please sign in. There being none, they proceeded. 4. Financial Reports & Resolutions A. Minutes Subject Jan 20, 2016 - Regular Meeting Meeting 4. Financial Reports & Resolutions Category Public Access Action Type Approve the minutes from the December 16, 2015 regular meeting and January 6, Recommended 2016 Organizational meeting as presented. Action Executive Content Please review draft minute records below, and advise of any noted additions or corrections. Executive File Attachments December 16, 2015 Regular Mtg Agenda Print Draft.pdf (206 KB) January 6 2016 Organizational Meeting Print Draft.pdf (88 KB) B. Financial Report Subject Jan 20, 2016 - Regular Meeting Meeting

Category

4. Financial Reports & Resolutions

Access

Public

Action tecommended Approve financial report Admin Content lease see the following financial reports for the month ending December 31, 2015: 11 - Cash Reconcillation 22 - Financial Summary Report by Fund 33 - Summary Check Listing 30 - General Fund Appropriation Summary Report 31 - Cullity Report Administrative File Attachments 31 - CSHREC DECIS signed.ndf (20 KB) 32 - FINSUMM DECIS.PDF (12 KB) 33 - CHECKS ALL DECIS.PDF (8 KB) 34 - CHECKS ALL DECIS.PDF (8 KB) 35 - LUllity Report.ndf (95 KB) Executive Content Please see the following financial reports for the month ending December 31, 2015: 41 - Cash Reconciliation 43 - Summary Report by Fund 43 - Summary Report by Fund 43 - Summary Check Listing 50 - General Fund Appropriation Summary Report 51 - Lullity Report 51 - Utility Report 51 - Individe Report 52 - Utility Report 53 - Individe Report 54 - Individe Report 55 - Summary Receipt Listing 56 - CHEKPY BOARD DECIS.PDF (6 KB) 57 - ENERGY DECIS.PDF (6 KB) 58 - ENERGY DECIS.PDF (6 KB) 59 - APPSUM BOARD DECIS.PDF (6 KB) 50 - APPSUM BOARD DECIS.PDF (6 KB) 51 - APPSUM BOARD DECIS.PDF (6 KB) 52 - ENERGY DECIS.PDF (13 KB) 53 - APPSUM BOARD DECIS.PDF (6 KB) 54 - APPSUM BOARD DECIS.PDF (6 KB) 55 - APPSUM BOARD DECIS.PDF (6 KB) 56 - APPSUM BOARD DECIS.PDF (6 KB) 57 - APPSUM BOARD DECIS.PDF (6 KB) 58 - APPSUM BOARD DECIS.PDF (6 KB) 59 - APPSUM BOARD DECIS.PDF (6 KB) 50 - APPSUM BOARD DECIS.PDF (6 KB) 50 - APPSUM BOARD DECIS.PDF (6 KB) 50 - APPSUM BOARD DECIS.PDF (6 KB) 51 - APPSUM BOARD DECIS.PDF (6 KB) 52 - APPSUM BOARD DECIS.PDF (6 KB) 53 - APPSUM BOARD DECIS.PDF (6 KB) 54 - APPSUM BOARD DECIS.PDF (6 KB) 55 - APPSUM BOARD DECIS.PDF (6 KB) 56 - APPSUM BOARD DECIS.PDF (6 KB) 57 - APPSUM BOARD DECIS.PDF (6 KB) 58 - APPSUM BOARD DECIS.PDF (6 KB) 58 - APPSUM BOARD DECIS.PDF (6 K	linutes of		REGULAR	Meet
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	Access	Public	•	
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Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148 20 16 January 20, Held_ Action Mr Cluxton moved and Mr. White seconded upon the recommendation of the treasurer Redommended to approve the minutes, financial report, and financial resolutions as presented. Action Kesolution # 01-16-056 Yea - Mr. Cluxton Yea-4 Nay-0 Absent - Mrs. Huff Motion carried - Y Yea - Mr. Sims Yea - Mr. White Yea - Mr. Wilson 5. Facilities and Transportation Subject A. No action to be taken Jan 20, 2016 - Regular Meeting Meeting 5. Facilities and Transportation Cattegory Public Access Type 6. Education/Curriculum/Instruction A. No action to be taken Subject Meeting Jan 20, 2016 - Regular Meeting 6. Education/Curriculum/Instruction Category **Public** Acdess Type 7. Personnel A. Resignation of Judy Mullen Subject Jan 20, 2016 - Regular Meeting Meeting 7. Personnel Category Public Acdess Action To accept and approve the resignation of Judy Mullen as MS Paraprofessional effective Recommended January 20, 2016. As a result of this, and the transfer of Carla Weatherspoon to Action Elementary School Custodial position, there are no 2 Aide positions open. B. Susan Germann as a sub bus monitor Subject Meeting Jan 20, 2016 - Regular Meeting Category 7. Personnel Public Acdess Action Type To approve Susan Germann to be added to the Classified Substitute list as a substitute Recommended bus monitor Action

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148 January 20 20 16 Held_ C. Patricia Streetman as a sub Custodian, Gate worker & Secretary Subject Meeting Jan 20, 2016 - Regular Meeting 7. Personnel Category Public Access Type Action (Consent) Recommended To approve Patricia Streetman to be added to the substitute list as a custodian, gate worker and secretary. Action **Executive File Attachments** 2015-2016 Classified Substitute List 1-20-16,docx (24 KB) D. Terry Campbell as unpaid athletic volunteer Subject Jan 20, 2016 - Regular Meeting Meeting Category 7. Personnel **Public** Access Action Type To approve Terry Campbell as an unpaid athletic volunteer for the Girls Softball team Recommended Action for the 2015-16 school year. E. Brittany Bennington as an unpaid MS Locker mom Subject Jan 20, 2016 - Regular Meeting Meeting Category 7. Personnel **Public** Access Action Type Recommended To approve Brittany Bennington as an unpaid volunteer for the Junior High Girls Basketball teams as locker mom. Action F. Motion and Second Subject Jan 20, 2016 - Regular Meeting Meeting 7. Personnel Category **Public** Access Action Type Mr. Cluxton moved and Mr. White seconded upon the recommendation of the Recommended superintendent of schools to approve the above personnel resolutions as presented. Action Resolution #01-16-057 Yea - Mr. Cluxton Yea-4 Nay-0 Absent - Mrs. Huff Motion Carried - Y Yea - Mr. Sims Yea - Mr. White Yea - Mr. Wilson

8. Administrative/Advisory

RECORD OF PROCEEDINGS REGULAR Meeting Minutes of AYTON LEGAL BLANK, INC., FORM NO. 10148 January 20 20^{-16} Held A. Neola Policies Vol. 34, No. 1 Subject Jan 20, 2016 - Regular Meeting Meeting 8. Administrative/Advisory Category Access Public Action Type Redommended To approve the 2nd and final reading of revisions/updates to policies Volume 34, Number 1 from Neola Action **Executive File Attachments** 5517,docx (22 KB) po1130.doc (30 KB) po1630.01.doc (80 KB) po2461.doc (29 KB) po3220 discussion only.doc (163 KB) po3430.01.doc (83 KB) po3113.doc (30 KB) po4430.01.doc (81 KB) po7510.doc (35 KB) po8420.doc (32 KB) po8452.doc (27 KB) po9211.doc (55 KB) po8500.doc (51 KB) po8451.doc (28 KB) po4113.doc (29 KB) B. Motion and Second Subject Jan 20, 2016 - Regular Meeting Meeting 8. Administrative/Advisory Category Public Acc Action Mr. Cluxton moved and Mr. White seconded upon the recommendation of the Redommended superintendent of schools to approve the above administrative/advisory resolutions as Action presented. Resolution # 01-16-058 Yea - Mr. Cluxton Yea-4 Nay-0 Absent - Mrs. Huff Motion Carried - Y Yea - Mr. Sims Yea - Mr. White Yea - Mr. Wilson 9. Executive Session Subject A. Motion and Second Jan 20, 2016 - Regular Meeting Meeting 9. Executive Session Category

Access

Public

Type

Action

Recommended There being no action necessary, the meeting proceeded.

Action

Old Business 10||

Subject

A. Progress on softball field at MS

Minutes of

REGULAR

Meeting

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Meeting

Jan 20, 2016 - Regular Meeting

Category

10. Old Business

Access

Public

Type

Information

Mr. Sims noted that he had view the progress on the softball field and was very pleased. Other than protective plastic tile cover over top of outfield fence, the fencing is complete. Estimates will be collected for framing and pouring of concrete pads for dugouts, bleachers, and high trafficareas.

Subject

B. Fall coaching positions posted.

Meeting

Jan 20, 2016 - Regular Meeting

Category

10. OldBusiness

Access

Public

Type

Information

Coaching positions for Fall 2016 have been posted.

Subject

C. Count for PD at ESC

Meeting

Jan 20, 2016 - Regular Meeting

Category

10. Old Business

Access

Public

Type

Discussion

Dr. Naylor noted that the BCESC and SHCTC will co-sponsor the Annual Board of Education Legal Update and Training on Tuesday, February 23, 2016. It will begin at 6:00 P.M. with Dinner in Culinary Arts Restaurant (meal provided by SHCTC) followed at 7:00 P.M. with a Legal Update and Training for BOE members in CTC Reading room (provided by BCESC).

Bill Deters from Ennis and Britton will be presenting relevant Legal Updates and Training on timely topics. RSVPs needed by February 16. A head count at meeting indicated that Mr. Sims, Mr. White, Mr. Wilson, and Mr. Cluxton would be attending. Treasurer will contact Mrs. Huff to determine her availability.

Subject

D. HB264 Project Update

Meeting

Jan 20, 2016 - Regular Meeting

Category

10. Old Business

Access

Public

Type

Information

On Tuesday, the Treasurer of the District issued a state submittal letter to Energy Optimizer USA to be sent with the complete report by the end of this week to the State of Ohio for approval by the Ohio Facilities Construction Commission. It is anticipated that the State review will be completed by February 26th. After state review and approval, Energy Optimizer will draft an agreement for school and legal review, along with a schedule of values and project scope. The Treasurer will use that information to begin researching finance offerings and rates with the assistance of Ross, Sinclaire, and Associates. Also during the month of February, Energy Optimizer will conduct a final site scope review and pre-project logistics engineering. A financial resolution will be presented for approval at the March Board meeting, and project implementation should begin by late March or early April, with project completion by August of 2016.

11. New Business

Subject

A. Pay to Participate

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 20

20 16

Meeting

Jan 20, 2016 - Regular Meeting

Category

11. New Business

Access

Public

Type

Discussion

Discussion was held regarding the feasibility of continuing the Pay-to-Participate program, the rates that are being charged, and the collection procedures. Mr. Rowley provided a copy of the Pay-to-Participate Guidelines as established by the Board beginning with the 12-13 academic year. At that time there was apparently two (2) different fee schedules (A & B) established. For those who participate in athletics (Schedule A) and those who become members of a school sponsored club or organization (Schedule B). Mr. Rowley noted over the past two full years, the fees collected had not fully covered the charges to the account. The only items being charged against the funds collected are for the bus driver pay, and the cost of the fuel for the bus which is invoiced on an annual basis.

Mr. Rowley further noted that base on what he could tell, it appears that the proper fee amounts have been collected for the students participating in athletics, although currently there does not appear to be a good set of tracking procedures in place to ensure that all students on team rosters are paying as required, but he is working with the principals and ADs on new procedures to track this information.

As far as the \$25 fuel fee that is to be charged to those students participating in designated schools clubs or organizations, Mr. Rowley did not see where any collections are being made for this. However, each time a field trip is made using district transportation, that club or group is invoiced the cost of the fuel and the driver hours.

Mr. Rowley presented the following annual (SY) financial breakdown:

	Fees	Driver	Fuel	Change	Acct-
<u>SY</u>	<u>Collected</u>	<u>Charges</u>	<u>Charges</u>	<u>+/-</u>	<u>Balance</u>
12-13	24,360.00	(13,995.46)	.~	10,364.54	10,364.54
13-14	19,119.00	{18,508.13)	{4,843.80}	{4,232.93)	6,131.61
14-15	18,155.00	{18,336.82)	{4,649.21)	{4,831.03)	1,300.58
15-current	16,645.00	(9,438.83)	-	7,206.17	8,506.75

Dr. Naylor noted that Ohio Senator Hites has introduced convening a informal study to considerlegislation to do away with the allowability of P2P programs. It was agreed that the Athletic Committee made up of Barry Sims and Jeff Wilson would meet with the Superintendent and Treasurer at 6pm prior to the next regular board meeting to discuss the matter further.

Executive File Attachments

Original Minute approved Guidelines.pdf (261 KB)

Subject

B. Bus Bids

Meeting

Jan 20, 2016 - Regular Meeting

Category

11. New Business

Access

Public

Type

Information

<u>Legal Notice</u>: The Ripley-Union-Lewis-Huntington school district is asking for sealed proposals for furnishing two (2) 77-passenger conventional school buses. Bids will be received in care of the Jeff

RECORD OF PROCEEDINGS REGULAR

Meeting

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DAYTON LEGAL BLANK	K, INC., FORM NO. 10148		
Held		January 20,	2016
E.S.T., January and specification	er RULH School District, PO Box 85, 50 27, 2016, and will be opened and read as for equipment may be obtained from or online at <u>WWW.RULH.US</u> . The Board	l aloud at that time. Notice of B n the Ripley-Union-Lewis-Huntin	id, Instructions to bidders gton Central Office at the
Board of Educa Ripley-Union-Li Rowley, Treasu	ocal-Huntington Local School District By irer		oard Meeting.
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13. <u>Adjour</u>	'n	¥	
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 Meeting	Jan 20, 2016 - Regular Meeting		
Category	13. Adjourn		
Access	Public		
Туре	Action		
Recommended Action	Mr. Wilson moved and Mr. Cluxton sec	conded to adjourn the meeting a	at 8:24pm.
Treasure II	y a Rowly		

Board President